



CHARTER FOR GREEN TRANSPORTATION AND PROCUREMENT

V1.0



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Document information

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Introduction

The activities of the CONCERTO RENO V project generating economic, financial but also social and environmental consequences, the CONCERTO RENO V partners will consider the challenges of sustainable development, particularly in line with the 17 Sustainable Development Goals (SDGs).

Concerning purchases and transport, a "CONCERTO RENO V Transport and Ecological Supply" Charter has been created with the members of the consortium who undertake to implement it within the framework of the project's activities.

Goals for:

- Adopt sober digital practices in the conduct of the project.
- Limit the impact of travel and encourage soft mobility for partners.
- Adapt communication media and tools to eco-responsibility issues.
- Use resources wisely.
- Organize public events with a low carbon footprint.
- Use green public procurement criteria for procurement policy.
- Respect the commitments of the Charter throughout the program.

Compliance with these objectives will be assessed using indicators that will be reviewed annually by the partners' steering committee.

For the daily management of the project

- I use the CONCERTO RENOV digital tools at my disposal (sharing and communication platform).
- Use them, yes, but use them well:
 - I avoid sending attachments by email, I put my files on the dedicated space and I share links.
 - I avoid email loop conversations and use the online chat tool.
 - During videoconference meetings, I switch off the camera after presentations.

To find out more about the impacts of digital technology and best practices:
<https://www.qgf.fr/infographie/69/pollution-numerique-du-clic-au-declic>

Indicator: shared storage - *by volume*.

For field visits

- I prefer soft mobility (walking, cycling, public transport, etc.).
- If the use of the car remains the only option, I optimize my travel:
 - Do I need to go to several places? I plan my journeys to cover the fewest kilometers per outing, I organize appointments within the same geographical area.
 - Are many of us having to move? We favor carpooling to reduce the number of vehicles on the road.
 - Does my organization provide vehicles? I use low impact vehicles as much as possible (hybrid, electric, bio-LNG).
 - All vehicle purchases must not exceed 50 gCO₂eq/km, and from 2025, 0 gCO₂eq/km.

Indicator: fleet classification (ADEME method) - *existing and new fleet*.

I am taking part in an event (seminar, symposium, exhibition, meeting)

- To get there:
 - I use the train for journeys of less than 5 hours by train (including connection time).
 - I favor soft mobility on site (walking, cycling, public transport, etc.).
 - If using the car remains the only option, I optimize my travel:
 - Are several of us having to move? We favor carpooling to reduce the number of vehicles on the road.
 - Does my organization provide vehicles? I use low impact vehicles as much as possible (hybrid, electric, bio-LNG).
- If I intervene:
 - I limit printing for presentation materials and/or limit the impact of my printing (recycled paper, 2 slides/page, black & white, double-sided).
 - I use reusable communication supports.
- If I stay several days:
 - I choose accommodation near the place of the event.

I promote the green measures applied in the program on social networks.

Indicators: Journeys made by train out of the total journeys – *in kilometers*.

I organize a face-to-face meeting

- I set the heating and air conditioning temperature correctly: 19°C in winter, 26°C in summer (criterion 1).
- If I provide documents to participants:
 - I limit printing for presentation materials or limit the impact of my printing (criterion 2).
- I reduce the consumption of packaging and single-use material:
 - For example, by offering water in carafes to partners rather than plastic bottles (criterion 3).
- If I offer a snack (criterion 4):
 - I offer vegetarian options.
 - I set up waste sorting.

I promote the green measures applied in the program on social networks.

Indicators: meetings respecting the 4 criteria – *in %*.

I am organizing an event (seminar, symposium)

- I choose a geographical area that is easily accessible for all participants.
- I organize the event in a room located less than 10 minutes' walk from public transport.
- If I provide communication supports to participants:
 - I limit printing for presentation materials or limit the impact of my printing.
 - I reduce the consumption of packaging and single-use material.
- In terms of finding service providers, I use adapted companies and/or ESATs (French Support and Work Assistance Establishment).
- I offer vegetarian menus.
- I set up waste sorting and make sure that leftover food is recycled.

Indicators:

- Event location accessible by transport – Y/N.
- ESATs services requested and contracted – *in %*.
- Vegetarian menu option – *in %*.

I promote the green measures applied in the program on social networks.

I buy products (excluding event-related services)

The activities envisaged under the project will not require a large volume of inputs, as they will be service-oriented.

The buyer has an exemplary role to play in raising awareness of the social responsibility of its suppliers. He integrates environmental, social, and economic performance criteria adapted to his markets into his selection criteria.

The activities of CONCERTO R E N O V generating economic, financial but also social and environmental consequences, the buyer ensures to consider these issues of sustainable development, including consistency with the 17 SDGs.

Indicators:

- Use of recognizable and explicit labels – Y/N.
- Consideration of product life cycle analysis in purchasing – Y/N.